Reviewer Guidelines

Login as a Reviewer.

This will take you directly to the manuscript/submission(s) for review.

Click on View.

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Review Assignment Second creation of life Response Due: 2024-06-14 Review Due: 2024-06-14 Weiking for a response from the review of				View

Step 1 - Here the Reviewer accepts or declines to do the review. Click on Accept Review.

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Step 2 – will show the review form if any. Click on Continue to Step #3.

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Step 3 – Reviewer can give comments but also download the file(s) for review and click **Save for Later**. Safe the downloaded file on your PC/laptop and continue to review the document.

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This will take you back to Step 3 – Download & Review.

Leave your comments, and upload the new reviewed document under the tab, **Reviewer Files**. Addition documents can be uploaded under the tab **Reviewer Discussions**.

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This is also where the Reviewer, "makes a decision". Once the decision is made from the dropdown list, click **Submit Review** and the review process will be completed.

Recommendation Select a recommendation and submit the review to complete the proce recommendation.	ess. You must enter a review or upload a f
Choose One	
Choose One	
Accept Submission	
Revisions Required	Submit Review
Resubmit for Review	
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Decline Submission	
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The Reviewer will remain on **Step 4**. But this also concludes the reviewer's involvement with this record/submission. However, comments and recommendations can still be added with the tab, **Add discussion**.

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Review Submitted				
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