

## Book Reviews

**Legal solutions in electronic reserves and the electronic delivery of Interlibrary Loan**

Janet Brennan Croft

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This book examines the philosophy and regulations behind the laws and guidelines that apply directly to library services to allow library staff and administration to better understand why these rules are needed. To stay within the boundaries of the law is vital for any academic institution and library. In this book, Janet Croft offers suggestions and advice to ensure that institutions abide by the Copyright Law in order to offer the best service possible to patrons.

In brief, this book covers:

- copyright basics — special allowances, licensing, penalties;
- confidentiality basics — state regulations, institutional regulations, records retention policies;
- electronic reserves and electronic delivery of interlibrary loan — differences of electronic versus physical, negotiating permissions and database contracts for use.

However, the reader needs to bear in mind that the book focuses on United States legislation.

A more comprehensive description of each chapter follows:

In Chapters 1 and 2, the basics of copyright and confidentiality are discussed. In Logan Ludwig's<sup>1\*</sup> discussion of this book, he gives a brief and accurate summary on the first two chapters when he writes: "Croft guides the reader through the process of developing policies to protect the librarian, the library and the users. Suggestions and advice are offered that will help libraries provide quality services while staying within legal boundaries."

Chapter 3 discusses how electronic reserves differ from physical reserves. The legal implications between traditional and electronic delivery of interlibrary loan items are discussed in Chapter 4. The reviewer found it interesting to learn that the owner of a copy (obtained through Interlibrary Loan) is ultimately responsible for adhering to copyright law, not the supplying library! The library, however, must include appropriate copyright warnings at the place where orders are taken, on the order form, on the document and at photocopiers (p 40).

Current legislative issues, such as the TEACH Act, UCITA, DMCA and the USA Patriot Act are all covered on pages 35 and 44.

Another useful piece of information that Croft includes in the book is the text of several important laws and guidelines (cited in the Appendices), such as:

The Copyright Law in **Appendix 1**. This includes the text of several important laws and guidelines such as sections 107, 108, and 109 and portions of 110 of the Copyright Law; the Guidelines for Classroom Copying; the CONTU Guidelines for Interlibrary Loan; the unapproved CONFU Guidelines on Electronic Reserves and portions of the American Library Association Model Policy on Photocopying. **Appendix 2** directs one where to find works in the public domain. In **Appendix 3** several websites are listed to provide information on issues such as sources of permissions, copyright resources on the web, reserves resources, and interlibrary loan resources. Instructions on how to join a listserv or discussion group are also provided.

The reviewer agrees with Ludwig that "*Legal Solutions is a useful addition to the shelves of academic libraries as well as for librarians who require a basic understanding of electronic reserves and the electronic delivery of interlibrary loans*"

If you are in need of policies to protect yourself, your library and your patrons – this is a must-read!

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1. \* Ludwig, L Book and Media Review Section. LAM Vol 17 (2), April 2005